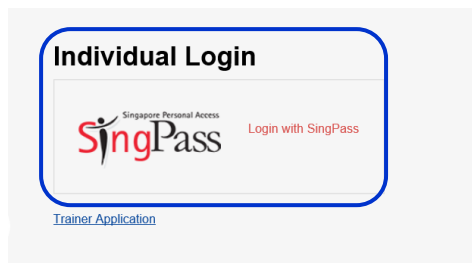
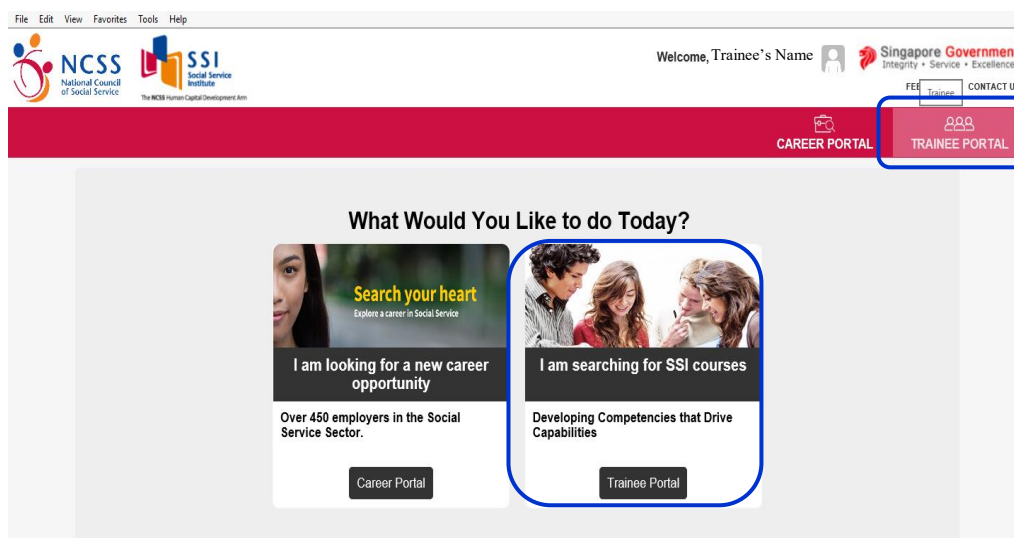


User Guide to download electronic-Certificate of Attendance/Achievement

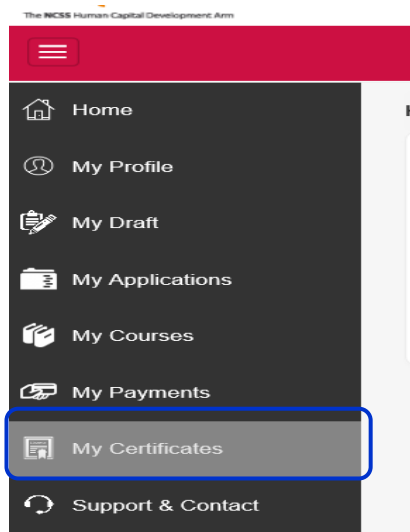
1. Go to <https://e-services.ncss.gov.sg> and login via SingPass.



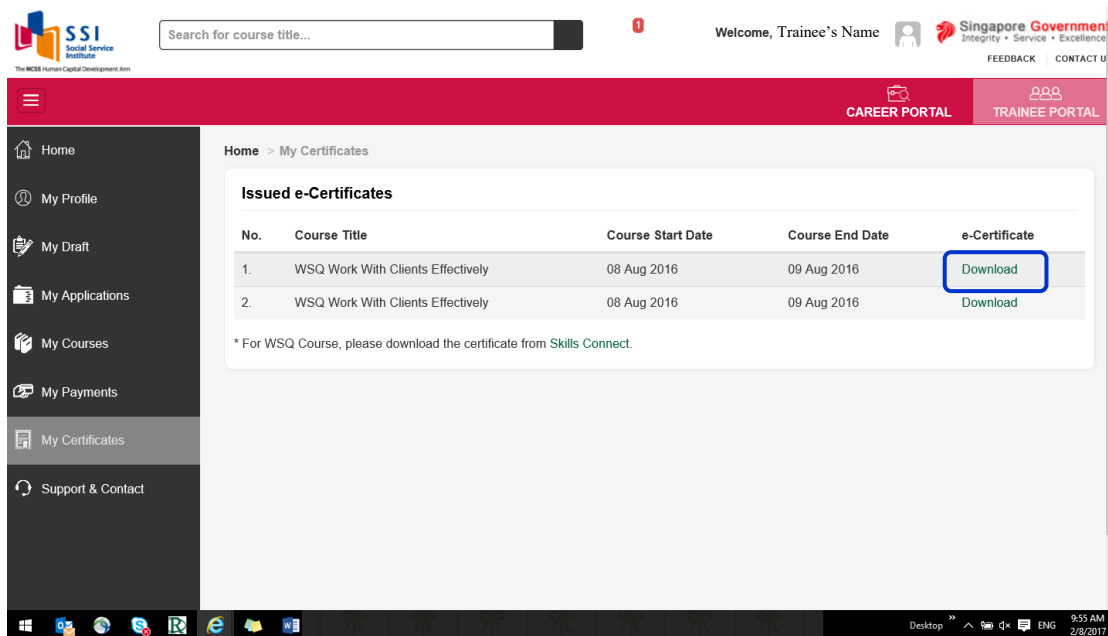
2. Select 'Trainee Portal'.



- At the left side panel, click 'My Certificate'.



- Click on 'Download' to view the certificate.



Example:



* If you would like to have a printed copy of your e-Cert, please contact SSI at socialserviceinstitute@ncss.gov.sg and the first print will be provided free of charge. Subsequent requests for reprints of your e-Cert will be charged at prevailing rates by SSI.